-TOWN OF DAMASCUS, VIRGINIA-

NOTICE OF EMERGENCY SPECIAL MEETING

PLEASE TAKE NOTICE that the Damascus Town Council will conduct an emergency special meeting at 5:00 PM on Wednesday, May 18, 2016 at the Damascus Town Hall to consider the following items of business:

1. A closed session for discussion and evaluation of recent changes in Police Department Personnel, per Va. Code Section 2.2-3711(A)(1); and
2. Such other business as may come before the Town Council.

By order of Jack McCrady, Mayor

DAMASCUS TOWN COUNCIL
Minutes for May 18, 2016
Emergency Special Called Council Meeting

Council Members Present: Tim Williams, Mitchel Greer, Shirley Brand(via speakerphone), Susan Seymore, Melissa Barrett, and Tom Hayes
Absent: None

Also Present: Jack McCrady, Mayor; Tuesday Pope, Town Clerk; Gavin Blevins, Town Manager; Kermit Turner, Police Dept. Lt.

5:00pm: Mayor McCrady called the meeting to order.

- Mr. Williams made a motion to approve the agenda as presented, 2nd by Mr. Greer. The motion passed (6-0).

- Ms. Seymore made a motion to recess into closed session for: Discussion and evaluation of recent changes in Police Dept. Personnel, per Va. Code Section 2.2-3711(A)(1). The motion was 2nd by Mr. Williams, and passed (6-0).
  Ms. Pope was asked to remain for Closed Session as well.

- Mr. Williams made a motion to return to open session, 2nd by Ms. Seymore; the motion passed (6-0).

- Mr. Greer made a motion to certify, 2nd by Mr. Williams; the motion passed (6-0).

- Mr. Williams made a motion to accept the resignation of Police Chief Roger Dowell, effective as of May 16, 2016. Mr. Hayes 2nd the motion, which passed (6-0).

- Mr. Greer made a motion to appoint Lt. Kermit Turner to the position of Interim Police Chief, effective May 19, 2016, and until that vacancy can be permanently filled. The motion was 2nd by Mr. Hayes, and passed (6-0).

Mr. Blevins was asked to advertise for employment to fill the Police Chief vacancy. The ad must be submitted to the newspaper by this Friday. Applicants should be Virginia certified, and applications will be accepted until 5pm on June 15, 2016.

- Ms. Brand made a motion to adjourn, 2nd by Mr. Greer; the motion passed (6-0).

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Jack McCrady, Mayor **Tuesday Pope, Clerk**