### Website Registration & Renewal

To have your business to be listed on the Town of Damascus website, [www.visitdamascus.org](http://www.visitdamascus.org), please contact the Town Treasurer at 475-3831 ext. 1, or email damascustreasurer@embarqmail.com.

**Please check the option(s) that applies to you:**

- [ ] The fee for listing a Damascus business is $75 annually, **plus** [ ] $50 set-up fee for your first listing.
- [ ] If your business is outside Town limits and/or do not have a Damascus business license, the fee is $150 annually, **plus** [ ] $50 set-up fee for your first listing.
  *Allowable out-of-Town listings fall within the Whitetop to Alvarado corridor of the Virginia Creeper Trail*
- [ ] If your business is not in Town, or within the Whitetop to Alvarado corridor of the Creeper Trail, the fee is $350 annually, **plus** [ ] $50 set-up fee for your first listing.
- [ ] After your initial business listing is approved and posted; there will be a $10 change request fee, per request.

Total Due: $___________  Business Name: ___________________________  Contact name: ___________________________

Contact mailing address, phone #, and e-mail: ____________________________________________________________

After you have made your payment to the Town Treasurer, then contact the Town webmaster at townofdamascus@gmail.com to submit your business information (in the format below).

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**Business Name**
Street Address
Mailing Address (if different)
Damascus, VA 24236
Phone Number:
website link/URL
E-mail address:

*You may also include a one-line description or catch phrase for your establishment.*

*Businesses will be listed on the website based on the name registered on the business license.*

Listings run from May 1st – April 30th, and must be renewed by May 1st each year.

*Failure to renew on time will result in the listing being removed from [www.visitdamascus.org](http://www.visitdamascus.org).*

**Remit payment to:** Town of Damascus
P.O. Box 576 Damascus, VA 24236
(memo: website listing)